

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

September 12, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson (absent), Natalie Onate, Don Agold, Bill Grissom, and Shelia Hermes.

CONSENT AGENDA

- A. Minutes from August 15, 2023 Regular Council Meeting
- B. Financial Reports for August 2023
- C. Ordinance No. 241 Canceling Ordinance 237 – Election 2023
- D. Employee Employment Agreements for FY2024
- E. Enchanted Isle Contract for 2024
- F. Ladies Club community wide garage sale October 21, 2023

Don Agold made a motion to approve as presented. Judy Purdy made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – Reserve office informed council and residents that a campaign to enforce violations of running through the stop signs at the 4-way intersection will begin with warnings issued then citations to be issued in near future.

Mowing Report – Brad Neighbor was hired on for Groundskeeper position in September.

Steve Foster – Maintenance Worker – Received multiple bids for WMS relocation project, road assessment with Bill Grissom, tree limb removal, various repair work around town.

Jeff Onate, Board of Adjustments/Building Permits – no report

Jacqueline Huff – Ladies Club – Community garage sale October 21st.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – no report

Tim Johnson – Parks / Boat Ramps – no report

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: closing October 1st, the cover installation week of October 2nd, and new fence install later in October.

Bill Grissom – Roads & Drainage –Reviewed road work improvements with Steve Foster.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Roll off dumpster over Labor Day weekend proved to be invaluable due to pick up scheduling issues.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– Small transaction testing complete with Texpool and moving forward with making a large deposit.

Pam Foster – City Secretary – Activities, Coordination – no report

Mayor Reports of Contacts for prior month – 1. Renewing contract with Mike Ward for FY2023 annual audit. 2. Cash flow assets over \$500,000 could be moved to Texpool. However, reconsidering only \$100,000 to Texpool at this time.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Update on WMS relocation project – Steve Foster provided a summary status as follows:

- Only one company submitted a bid for an engineered drainage plan.
- Reviewed design sketch noting portion of fence running parallel to site will need to be relocated/pushed back approximately 30-40 feet. He added the difference between the current WMS site location and the new site is usable square footage.
- Additional bids received for electrical, excavation, paving, and asphalt, reveals total estimate at approximately \$146,500 (based on selection of lowest bids presented) and does not include a new card reader system.

The mayor added the estimated number of vacant lots is 190, representing potential future houses and the need to plan for this future growth. Consensus of the council was to move forward with this project.

B. Review and discuss fence ordinance draft – Brad Neighbor reviewed the highlights of the new concepts that reflect input from citizens who responded to the draft proposal and noted comments received reflected variations on height, materials, and locations.

- Definition of wrought iron included.
- The majority were in agreement to not raise height on waterfront properties from the current 4 foot maximum and expressed a preferred open concept material.
- Reluctance to overall granting of a 4-foot maximum height on all interior lots, and interest in adding variables to specific lots, location, and rear lots. A hybrid approach has been expressed by some residents.
- Screens, trellises, etc., could be illustrated to show what is and is not allowed to address quality control. However, he noted illustrations/diagrams in ordinances are difficult to enforce in terms of a drawing.
- Accessory fences (ex: tennis courts) are regulated as accessory structures and are regulated through issues of the building permit for that structure due to placement on build line – not property line.
- Existing fences would be grandfathered.
- Discussion of consideration to sending out a survey on this issue.

He concluded that all comments received by residents will not make it to the final draft. However, the final ordinance will reflect an overall consensus.

Comments by Citizens & Guests –

Question regarding why \$100,000 amount chosen for the investment deposit in to Texpool. Mayor replied the amount reflects an initial conservative approach to investing while taking advantage of the current interest rate.

ADJOURN –Don Agold made a motion to adjourn. Bill Grissom made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

August 15, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy (absent), Tim Johnson, Natalie Onate, Don Agold, Bill Grissom, and Shelia Hermes.

CONSENT AGENDA

- A. Minutes from July 11, 2023 Regular Council Meeting
- B. Financial Reports for July 2023
- C. Ordinance No. 237 Order of Election 2023
- D. Ordinance No. 240 Repealing Curfew for persons under the age of 17 during certain times
- E. Interlocal Agreement with Henderson County for election services for the 2023 elections
- F. City and Committee Appointments FY2023 (amended)

Don Agold made a motion to approve as presented. Shelia Hermes made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – 19 calls for service

Mowing Report – N/A

Steve Foster – Maintenance Worker – report submitted to council. Siren repair, pool platform repaired, mowing, gravel removal, maint/equip repair, WMS project meetings for bids

Jeff Onate, Board of Adjustments/Building Permits – 1 new construction permit issued

Jacqueline Huff – Ladies Club – No report

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – N/A

Tim Johnson – Parks / Boat Ramps – water level dropping at ramps-proceed with caution.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool to close end of Labor Day weekend. Trailer Parkin: preliminary planning on resurfacing the lot.

Bill Grissom – Roads & Drainage – Reviewed the Road Works List and evaluating road conditions with Steve Foster for future road improvements.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Entrance gate repaired.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– No Report

Pam Foster – City Secretary – Activities, Coordination – Noted the deadline to apply for place on the ballot for the November 2023 election is August 21st. Mayor and two council seats are available.

Mayor Reports of Contacts for prior month – In addition to the two council seats available this election year, there is another council seat that is available by appointment. Steve Foster has been working on the WMS relocation project and an update will be available soon. Republic contract for services has been renewed.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Hold a public hearing and consider adopting a budget for FY2024:

This budget will raise more total property taxes than last year's budget by \$17,764 or 8%, and of that amount \$11,381 is tax revenue to be raised from new property added to the tax roll this year. The proposed budget shows property tax revenue of \$321,433.81. The proposed tax revenue \$293,635.23. A shortfall of \$27,798.58 with the option to reduce expenses or increase use of retained earnings. Mayor in favor for increasing retained earnings for the amount of short fall. Councilwoman Hermes requested council consider removing the kitchen remodel expense until inspection of the building and a survey of use is completed to determine if want to proceed. Also noted a facility use fee policy should be in place. Consensus of the council agreed and reduced the line-item amount to \$6,000 to make up for the budget shortfall. Don Agold moved to ratify the property tax increase of **6.44%** reflected in the budget. Bill Grissom seconded. All in favor; **Motion Passed.** Don Agold moved to adopt the budget as amended. Bill Grissom seconded. All in favor; **Motion Passed.**

B. Hold a public hearing and consider setting an ad-valorem tax rate for 2023: The proposed tax rate would increase total taxes in the Town of Enchanted Oaks by 6.4%. Don Agold moved that the property tax rate be increased by the adoption of a tax rate of **.186908**, which is effectively a **6.44** percent increase in the tax rate. Bill Grissom seconded. Vote: Judy Purdy (absent), Tim Johnson-Yes, Natalie Onate-Yes, Don Agold-Yes, Bill Grissom-Yes, Shelia Hermes-Yes. **Motion Passed.**

Comments by Citizens & Guests –

Don Agold noted that to improve aging structures/facilities, taxes and budget reflects the need to address these and make corrections. Judy King added that this year's tax rate is lower than previous year and maintaining services are a significant part of expenses. A 5-year capital plan is also part of the overall financial plan.

ADJOURN –Tim Johnson made a motion to adjourn. Don Agold made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

July 11, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bill Grissom, and Shelia Hermes.

CONSENT AGENDA

- A. Minutes from June 13, 2023 Regular Council Meeting
- B. Financial Reports for June 2023

Shelia Hermes made a motion to approve as presented. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – May: 35 calls for service and 12 traffic citations. June: 24 calls for service. Attended annual Chief's training course.

Mowing Report – Steve Foster reported a new zero turn mower has been purchased.

Steve Foster – Maintenance Worker – report submitted to council. Tractor gravel removal work, mowing and trimming, supervise drainage project at Meadowood, repair work at playground, boat ramps, siren system, took in tractor for repair and install light fixtures at TH.

Jeff Onate, Board of Adjustments/Building Permits – no report.

Jacqueline Huff – Ladies Club – July 4th event raised over \$1,400.

Judy Purdy, Mayor Pro-Tem – Maintenance of Building, Grounds – Process continues towards expanding the use of Town Hall as a community center. Open only to EO property owners for private rental use for a nominal fee. Continue to receive bids for future Town Hall kitchen remodel.

Tim Johnson – Parks / Boat Ramps – Tree trimming at boat ramp completed.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool – Misuse of safety equipment reported at the pool. Trailer Parking – a few spots have been assigned.

Bill Grissom – Roads & Drainage – No changes to report.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Facility was forced to shut down overnight during the holiday even with the extra 30-yard dumpster. Renewing a contract with Republic reflects a price increase.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– A test deposit of \$10,000 to TexPool was recently completed. Met with each councilmember to discuss their projected needs for the FY2024 budget.

Pam Foster – City Secretary – Activities, Coordination – No report. Mayor acknowledged Pam Foster for her 15 years as secretary with the town.

Mayor Reports of Contacts for prior month – Noted the August council meeting will be moved to August 15th.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Review and Discuss Fence Ordinance Draft – City attorney, Brad Neighbor, presented the Preliminary Draft ordinance and noted the consensus of comments received by citizens input was 2 to 1 in favor of keeping the 4’ maximum height restriction. Additionally, 6’ and 8’ suggestions were submitted. He added that the attempt was to set perimeters with the goal to keep within the spirit and intent of the ordinance and avoid over regulating. He reviewed the draft and the following points were noted:

- Would need to provide assessments for cases grandfathered.
- Not included are tennis courts and swimming pools because those are considered additional structures.
- For new installed fences (not replacements) a current survey would be required to obtain a permit.
- Suggested it is best to recommend what is prohibited and add what is approved.
- Setbacks are legally determined by the zoning ordinance.
- Currently front yard fences allowed. Should consider if lot size is sufficient size to accommodate it.
- Corner lots are not specifically addressed, and a traffic safety provision would be needed for necessary sightlines preserved.
- Suggested allowing properties on Cedarwood to be able to build out onto easement at the rear of those lots.
- Height Limit determination: suggestions were a hybrid approach, uniform approach, or variable heights.
- State law sets the fee structures and how cities can approach enforcement of code restrictions.

Citizens comments suggested the ordinance set restrictions for off water properties at 6 foot and waterfront at 4 foot, adding that 4 foot was not adequate for privacy/safety concerns, and that interior lot sightlines are not same as waterfront. Various opinions were expressed on various levels of quality materials allowed. And a hybrid approach was a common theme.

Council comments:

- Not in favor of tall fences, concerns about code enforcement but understands changes in development/city growth and the need for privacy.
- Not approving of 8-foot height on interior lot, and no front yard fence.
- Interior lots would only be considered for the higher fence and placed to the accessory set back line. Limit stain color choices.
- Asked how is the term “accessory” defined? And if tennis court and pool are an accessory, then in favor of 6 foot allowed with wood privacy fence.

Brad Neighbor concluded that a hybrid approach concept could address variables that have been introduced and noted that an ordinance can always be changed if it is not working. No further discussion.

B. FY2024 Budget Workshop – The mayor noted the state is making changes to the tax codes and is not sure how that will impact the budget. The city balances the budget and presents it as a zero net income. Tax revenue is about 75% of total revenue. This draft assumes a tax rate of .0022 on each \$100.00 of assessed value of property. Discussion points of proposal draft:

- Increase on Enchanted Isle contract.
- Combined Police Department and Emergency Management. Discussed the need for an optimal size of a generator, and a new police car.
- Trailer parking facility expansion reflects one quadrant section complete and plan to complete in phases over four-year period. The goal is to improve surface material road base for year-round access.
- Suggestion to obtain an inspection on the Town Hall building to assess the overall structure and to consider how much use the facility will get before investing in a kitchen remodel.
- A survey could be sent to the residents to determine if there is a need for opening up the Town Hall as a community center available for rent by citizens.

Comments by residents:

- Speaker shared information she obtained regarding TexPool investments and also suggested the WMS set hours to daytime use only. Mayor responded by reminding citizens that upgrading the WMS and relocating the facility is a work in progress and should address several issues/concerns related to the current location and outdated system. Speaker also expressed concern about not receiving information from the city in a reasonable time frame. Mayor responded that the council makes available information to the public as it becomes applicable and follows the open meetings act. Discussions of agenda items, such as the kitchen upgrade, have been in previous council meetings as well as some of the other budget-related discussion items.
- Councilwoman Judy Purdy clarified that the budget reflects an approximate amount to update the Town Hall kitchen but would only be spent subject to if the citizens want to open the Town Hall for use. A survey from the town was suggested with several in the audience responding they would like to see an inspection completed on the building and a survey of interest from the citizens. No further discussion.

Comments by Citizens & Guests –

ADJOURN –Don Agold made a motion to adjourn. Tim Johnson made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

June 13, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, and Shelia Hermes (absent).

CONSENT AGENDA

- A. Minutes from May 11, 2023 Regular Council Meeting
- B. Financial Reports for May 2023
- C. Consider a resolution authorizing the Town to participate in the Local Government Purchasing Cooperative and the Texas SmartBuy Membership cooperative and authorizing the Mayor and the City Attorney to execute such membership agreements as may be necessary to participate in those cooperative purchasing programs.

Don Agold made a motion to approve as presented. Judy Purdy made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – No report

Mickey Krone – Mowing – No report

Steve Foster – Maintenance Worker – report submitted to council. Supervise road and drainage work, communications on WMS relocation project, obtained pool fence bid, playground and boat ramp repair work, tractor work. Informed council that obtaining the residual flex base from nearby bridge work is not an option for the WMS project.

Jeff Onate, Board of Adjustments/Building Permits – 3 new, 3 remodel, 1 pool.

Jacqueline Huff – Ladies Club – July 4th parade scheduled for Saturday, July 1st 10:00 a.m.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – Obtaining bids for new cabinets in Town Hall. Town Hall use facility agreement documents are in draft phase and are to be completed soon.

Tim Johnson – Parks / Boat Ramps – EBR: getting bids to remove a dead tree.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool – 1. Platform board is closed for repair. 2. New fence installed around pool equipment. 3. Considering conversion back to chlorine from salt water due to salt causing erosion issues. Trailer Parking – a few slots to be assigned soon.

– Roads & Drainage – Reported under Maintenance Worker report

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns –Memorial Day weekend trash overflow required many volunteers to pick up the excess. Recommends bringing in an additional roll of trash bin for all three summer holiday weekends (Memorial Day, July 4th and Labor Day).

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– FY2024 Budget planning in progress. Will meet with each councilmember individually to discuss their needs withing their operating budget line item.

Pam Foster – City Secretary – Activities, Coordination – No report.

Mayor Reports of Contacts for prior month – 1. A replacement motor to be installed soon on the siren system on First Oak. 2. Meadowood drainage project complete. 3. July council meeting will include a budget workshop. 4. ECCFWSD removed the deed restriction on the land swap acreage (located on First Oak) that limited the land to park use only. This allows for the potential micro grid installation project in the future. 5. Mickey Krone is resigning from the town staff as Groundskeeper. Seeking new options to cover job responsibilities.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

- A. Consider appointing Bill Grissom to fill vacated seat for unexpired term ending November 2024** – Don Agold made a motion to accept Bill Grissom to the vacated seat. Tim Johnson made a second. No further discussion. All in favor; **Motion Passed.** Secretary administered the Oath of Office to Mr. Grissom
- B. Consider a resolution approving an investment strategy and investment policy for the Town of Enchanted Oaks** – The mayor noted these items are required by Texas law. Judy King noted the policy sets the framework for the town’s investments. The intention is to comply with the state and also earn money. Excess funds will be invested in TexPool, quarterly reports will be required, and fees are a fixed amount at .045 annually. Judy Purdy made a motion to approve as presented. Don Agold made a second. No further discussion, All in favor; **Motion Passed.**
- C. Consider a resolution authorizing participation in the TexPool Investment Pools and designating authorized representatives** – Representatives reflect Natalie Onate, Mayor and Pamela Foster, Secretary. Tim Johnson made a motion to approve as presented. Bill Grissom made a second. No further discussion. **All in favor; Motion Passed.**

Comments by Citizens & Guests –

- One resident expressed TexPool investment concerns based on research regarding the status of the banking industry, and suggested other options to pursue in place of TexPool.
- Secretary responded to inquiry of how to place a topic on a future agenda by noting requests may be sent to town hall for consideration.

ADJOURN – Tim Johnson made a motion to adjourn. Judy Purdy made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

May 9, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS: Mayor asked speakers to wait to be recognized by the mayor before addressing the council. The procedure will be to introduce themselves and limit their comments to 3 minutes and to agenda related items.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson (absent), Natalie Onate, Don Agold, and Shelia Hermes.

CONSENT AGENDA

- A. Minutes from April 11, 2023 Regular Council Meeting
- B. Financial Reports for April 2023

Judy Purdy made a motion to approve as presented. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. Calls for service: 53 calls for services. 17 traffic citations and 4 warnings issued. Two code violations resolved.

Mickey Krone – Mowing – report submitted to council. No report. Mowing in progress.

Steve Foster – Maintenance Worker – report submitted to council. Sump pump repair/clean out, TH gutters & various culverts cleaned out, meetings with Pct2 C Commissioner and road paving contractor, supervised road work.

Jeff Onate, Board of Adjustments/Building Permits – one fence permit.

Jolynne Harvey – Ladies Club – Jacqueline Huff, newly elected president, reported the club will be donating funds towards a new black chain link fence around the pool equipment.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – Town Hall Use Agreement Form is being developed to be completed soon.

Tim Johnson – Parks / Boat Ramps – No report. It was noted that trimming is needed of overreaching limbs at the east ramp and a dead tree needs to be removed.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: Pool keys are on sale. Removal of cover scheduled for May 13, and pool opens Memorial Day weekend. Mickey Krone will be the new Trailer Parking facility coordinator-POC.

– Roads & Drainage – N/A

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – 1. Request residents notify the city of any dumpster diving activity at the site. 2. Landscaping completed at Town Hall, marquee, and the entrance wall.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities–

Pam Foster – City Secretary – Activities, Coordination – No report.

Mayor Reports of Contacts for prior month – 1. Two council seats remain available. 2. Fence ordinance draft is still in progress. 3. Budget timeline reflects August council meeting date may need to be changed. 4. Roads: Chip seal applications in various parts of town was completed per contract agreement with the county to provide the labor and the city provides the material costs. Will evaluate the excess gravel in the ROW to determine a solution to reduce/remove.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

- A. FY2022 Audit Report** – Mike Ward presented the council with the final FY2022 audit report noting it reflects a clean unmodified opinion. Judy Purdy made a motion to approve the audit report as presented. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

Comments by Citizens & Guests – Several residents addressed council on the following:

- The current ordinance that only requires vacant lots to be mowed once a year is not adequate to maintain overgrowth and would like the council to consider changing the ordinance.
- Requested the city to evaluate the city pool diving board due to it is rusted and needs to be replaced. Also noted saltwater pools invite erosion of all metals in the areas around it and the city should consider switching to chlorine.
- Consider placing on the agenda for allowing residents to have chickens. Mayor responded that adequate notice must be given to be considered for future agenda items.
- Why can't the city put curbs in place to impede drainage issues.
- Expressed concern about drainage issues throughout town and that the city should consider spending more money to have a better adequate road surface application.

ADJOURN – Don Agold made a motion to adjourn. Shelia Hermes made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

April 11, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

ANNOUNCEMENTS: Mayor asked speakers to wait to be recognized by the mayor before addressing the council. The procedure will be to introduce themselves and limit their comments to 3 minutes and to agenda related items.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper (absent), and Shelia Hermes.

CONSENT AGENDA

- A. Minutes from March 14, 2023 Regular Council Meeting
- B. Financial Reports for March 2023
- C. Approve the transfer of \$51,812.01 received from the Coronavirus State and Local Fiscal Recovery Fund to the Town's general fund.

Tim Johnson made a motion to approve as presented. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. Calls for service: 19 calls for services. 12 traffic citations and 2 warnings issued. One Code violation resolved.

Mickey Krone – Mowing – report submitted to council. Mowing and equipment maintenance.

Jeff Onate, Board of Adjustments/Building Permits – No Report

Jolynne Harvey – Ladies Club – Debra Gabler gave report. Twelve new chairs for the pool area have been donated on behalf of the club. Will also be contributing financially to replace fence around pool equipment. July 4th Parade is scheduled for Saturday, July 1st.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – 1. Obtaining bids for replacing kitchen cabinets in the Town Hall facility. 2. A Town Hall Usage agreement for residents is currently being drafted.

Tim Johnson – Parks / Boat Ramps – Park area is in good shape. No issues at boat ramps.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: 1. A new black chain link fence with slats to be installed around pool equipment area. 3. Removal of cover scheduled for May 13, and pool opens Memorial Day weekend. Trailer Parking facility maintenance work completed.

Bryan Piper – Roads & Drainage – No report.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Drainage concerns at the east side of the 4-way stop to the entrance wall. Leaves had accumulated and the ditch area was cleared out by Kirk Hermes and now leaves need to be removed to allow for drainage flow.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– In process of creating an Investment Policy for the city to meet requirements by the state.

Pam Foster – City Secretary – Activities, Coordination – No report.

Mayor Reports of Contacts for prior month – 1. Two council seats remain available to be filled for unexpired terms. 2. Maintenance worker part-time position remains open and considering sending out email posting of the job position.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

- A. FY2022 Audit Report** – Report not available. Postponed till the next council meeting.
- B. Consider accepting the resignation of Bryan Piper and appointing Mario McGee to fill the unexpired term** – Don Agold made a motion to accept the resignation of Bryan Piper. Judy Purdy made a second. Mario McGee declined to accept the position. No further discussion. All in favor; **Motion Passed.**
- C. City and Committee Appointments FY2023-(Amended) to include the appointment of Stephen Alley as Building Official** – Don Agold made a motion to approve as presented. Judy Purdy made a second. No further discussion. All in favor; **Motion Passed.**
- D. Consider a draft of a revised fence ordinance (non-final) and citizen input on proposed or suggested revisions** – Brad Neighbor, city attorney, noted the ordinance is a model draft only, with attention to obtaining comments and suggestions by residents and council. Will include definition of fence, details, and other ideas to incorporate into a final draft version. Residents will have the opportunity to submit their suggestions for consideration.
- E. Annual July 4th Parade, and Fireworks for Memorial Day and July 4th** – July 4th parade to be held on Saturday, July 1st. The following dates and times were considered for fireworks: Memorial Day – Sunday and Monday, May 28 and 29th noon to midnight. July 1st, 2nd, 3rd, and 4th, noon to midnight. Judy Purdy made a motion to accept as noted. Shelia Hermes made a second. No further discussion, All in favor; **Motion Passed.**

Comments by Citizens & Guests – None

ADJOURN – Tim Johnson made a motion to adjourn. Don Agold made a second. 7:40 p.m.

Attest: Pamela Foster, Town Secretary

**ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING**

MINUTES

March 14, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper (absent), and Shelia Hermes.

- A. Minutes from February 14, 2023 Regular Council Meeting
- B. Financial Reports for February 2023
- C. Energy Consumption Report 2022
- D. Racial Profiling Report 2022

Don Agold made a motion to approve as presented. Judy Purdy made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. Calls for service: 11 calls for service, WMS surveillance continues. Resident asked if the police would increase daytime patrol and another resident asked about enforcement of speeding during the daytime. Chief is still waiting on the new citation forms.

Mickey Krone – Mowing – report submitted to council. Leaves removal, ditches cleaned out.

Jeff Onate, Board of Adjustments/Building Permits – 3 fences, 7 patios/decks, 1 tennis court, and several remodels.

Jolynne Harvey – Ladies Club – March 17 is a community wide potluck St. Patrick's Day event.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – Nothing new to report.

Tim Johnson – Parks / Boat Ramps – large tire track markings on soccer field.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: Repair work completed. Removal of cover scheduled for May 13, and pool opens Memorial Day weekend. Ladies Club will be adding some improvements at the pool area. Trailer Parking: Waiting list for 2nd trailer.

Bryan Piper – Roads & Drainage – No report.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Thanked Chief for his efforts at surveillance of the site area. Republic confirmed changing out four containers at no charge to the city.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– In process of creating an Investment Policy for the city to meet requirements by the state.

Pam Foster – City Secretary – Activities, Coordination – No report.

Mayor Reports of Contacts for prior month – 1. Have had no response of interest for the two open council seats and Building Official. 2. Drainage repair work on Meadowood is TBD. 3. Converted LED light at the police station.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Consider new employee position: Maintenance Worker – Mayor proposed hiring a part time employee to fill the role of Maintenance Worker for approximately 45 hours per month. Responsibilities to include hands-on work with the expectation for responsibilities to be adjusted over time, with commensurate hours/salary adjustments as appropriate. Discussion followed as to how the position aligns with council approval for oversight of specific work/projects. The mayor is the supervisor over this position, and before any projects are performed, prior authorization and budgeting approval would be required. Tim Johnson made a motion to hire someone at 45 hours per month with salary of \$1,100 per month. Don Agold made a second. All in favor; **Motion Passed.**

B. Consider a Dog Park – Mayor acknowledged resident Terry Erickson to present proposal plan. Proposal for a Dog Play Space included:

- Request for the city to grant access to one of two location options, provide \$5,000 toward fencing and site development, and provide ongoing grounds maintenance of site.
- Citizens would form a Club to oversee project development and ongoing maintenance and clean-up (except mowing of the grounds), set usage fee schedule and administer funds for upkeep, raise funds to offset the fence, benches, waste station, etc., clean space twice weekly and empty trash can, and report to town council as requested.

Various residents spoke about the advantages and disadvantages of creating a dog park in the town.

The council noted that they do not want any added burden to the city for oversight and discussed various concerns such as parking issues, maintenance and inconsistency in communication and oversight control. Option #1 was the preferred selection. Judy Purdy moved to select option E Item #1 property location (on proposal), no committal of funds, conditional approval assuming the club can demonstrate financial viability for the amenities/infrastructure. Tim Johnson made a second. No further discussion, all in favor; **Motion Passed.**

C. Consider changes to fence requirements – Mayor acknowledged resident Bill Grissom who petitioned the council to consider changing the current four-foot maximum fence height restrictions on interior properties to a maximum of six feet. He expressed his concern for the need for privacy, how a low fence creates a liability around pool, and the ability to contain large dogs. Additional residents expressed the following concerns and suggestions:

- Limit the 6 foot height to interior lots only and keep the 4 foot to waterfront
- Allow fence between adjoining lots only and not on the street side
- Allow 6 foot in order to provide privacy from cameras on neighboring houses.
- Changes should reflect the population growth of interior property development.

City attorney noted there can be various issues with fences, trellis, privacy screens, etc. and how the ordinance addresses these. Current ordinance needs to be clarified. However, before drafting changes, input from residents is an important factor. Things to be considered would be the logistics of the lot situation, materials allowed, perimeter, a hybrid approach such as allowing for higher fences around pools, etc.

Council consented to have the city attorney move forward with a draft reflecting updates to the current restrictions and provide review for citizens and input from the council. No further discussion.

Comments by Citizens & Guests – Resident inquired about the usable available land for a future microgrid in the town.

ADJOURN – Shelia Hermes made a motion to adjourn. Judy Purdy made a second. 9:05p.m.

Attest: Pamela Foster, Town Secretary

**ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING**

MINUTES

February 14, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson (absent), Natalie Onate, Don Agold, Bryan Piper (absent), and Shelia Hermes.

- E. Minutes from January 10, 2023 Regular Council Meeting
- F. Financial Reports for January 2023

Don Agold made a motion to approve as presented. Shelia Hermes made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. Introduced new reserve officer Daniel Slaton. Calls for service: 16 calls for service, WMS surveillance continues.

Mickey Krone – Mowing – report submitted to council. Leaves clean up and equipment maintenance, tractor to be scheduled for service.

Jeff Onate, Board of Adjustments/Building Permits – Several permits issued for driveways, a Tennis court and pavilion, additions, and a new construction.

Jolynne Harvey – Ladies Club – Debora Gabler gave the report. March 4 next club meeting. March 14 is a community wide potluck St. Patrick’s Day event.

Judy Purdy, Mayor Pro-Tem – Maintenance of Building, Grounds – Nothing new to report. At maximum budget limit for this FY.

Tim Johnson – Parks / Boat Ramps – No report.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: New service is working well. Pool opens Memorial Day weekend. In discussion with the Enchanted Oaks Ladies Club regarding donation of funds towards new pool furniture. Trailer Parking: No spaces available. Waiting list for people wanting a second space. Will be disposing of an unclaimed trailer. Thanked the Gablers for creating the inventory tracking spreadsheet.

Bryan Piper – Roads & Drainage – No report. Mayor noted a new box drain has been replaced on Northwood.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Exit gate

not working and waiting on contractor to repair. Communicated with Republic WM to switch out containers that are rusted and hard to open, and to space out containers to be more accessible.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– In the process of completing a Public Investment course as part of the requirement for municipalities. Will be seeking options for future investments for the town.

Pam Foster – City Secretary – Activities, Coordination –Finalizing the FY2022 Audit to potentially be ready for presentation at the March meeting.

Mayor Reports of Contacts for prior month – 1. Siren on First Oak was inspected and requires further testing and inspection. 2. A Do Not Solicit list has been set up online for residents to sign up and encouraged everyone to take advantage of this option. 3. Seeking replacements for two council members, Bryan Piper and Don Agold, who will be leaving the council in the near future. 4. Spoke with the TML loss prevention representative who noted that when there is a WMS trash compactor in place, it is typically managed by worker oversight. Also confirmed there is no additional liability cost to the town for a Dog Park. A resident noted as part of the planning discussion for a Dog Park, a water meter would need to be in place to accommodate water for dogs. 5. City golf cart recently serviced. Painting of Fire Hydrants continues. 6. Noted the city is experiencing more state reporting such as Debt, energy, etc. 7. Nominal amount of funds to be received soon from the Opioid Settlement that could be used for Emergency Management.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

D. Consider traffic calming and other strategies to reduce speeding –

Mayor reviewed handout covering six points of suggested options to be considered. (attached).

1. Install a 3-way stop sign at Enchanted Dr/Castlewood, add speed limit sign.
2. Begin issuing more traffic citations.
3. Phase down entry drive speed limit from 40 to 30 or other.
4. Add “your speed is” signs at strategic locations.
5. Add stop bar to the roads at each stop sign.
6. Speed bumps
 - Mayor also suggested removal of the Flashing light to reduce maintenance oversight.

- Police Chief added a flashing red stop sign is very effective.
- Shelia Hermes noted the 3-way stop sign proposal site is to close to the 4-way, but is in favor of the speed adjustment from 40 to 25 on the entrance road.
- Brad Neighbor shared that long stretches of road are enticing for speeding and when there are no conflicts in place to draw attention for slow down. Recommended implementing an incremental approach of options to determine the level of success. For example, placement of a “Your speed is” sign, speed reduction signs from 40 to 30 to 25, issuing more citations, pavement markings are important, especially at intersections providing another visual aid.
- Mayor asked council if they agreed with this approach. Council agreed to phasing in with issuing more citations, phase down the speed limit on the entrance drive, and adding more signs.

Comments by Citizens & Guests – Resident on Meadowood asked about the status of an ongoing drainage problem that resulted from a recent new construction home that results in residual water standing along ROW and property areas. The city attorney responded that would be considered a nuisance if stagnant water is in place and the city can take enforcement action.

ADJOURN –Don Agold made a motion to adjourn. Shelia Hermes made a second. 7:55p.m.

Attest: Pamela Foster, Town Secretary

**ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING**

MINUTES

January 10, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold (absent), Bryan Piper, and Shelia Hermes (absent).

G. Minutes from November 8, 2022 Regular Council Meeting

- H. Financial Reports for November and December 2022
- I. Enchanted Isle Contract for 2023
- J. Asset Inventory for FY2022

Judy Purdy asked if Enchanted Isle contract increases each year. The mayor noted the contract reflects a portion of the percentage increase on the recent Republics contract increase to the town. She added boat ramp fees are not increased every year. Tim Johnson made a motion to approve as presented. Bryan Piper made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. November 11 calls for service. 4 Code violations, 5 civil disputes, 1 Noise complaint, 2 traffic warnings . December 23 calls for service. City ordinances and golf cart violations. Overnight surveillance of trash area continues.

Mickey Krone – Mowing – report submitted to council. November Total hours 50. December Total hours 56. – Judy Purdy asked how the city is addressing low hanging limbs over on to the roadway on First Oak. Mayor noted if it is city ROW property, the city will hire someone to trim and if it is on resident’s property ROW the homeowner is required to maintain. Clarification was provided that these are low protruding limbs and easily accessible for grounds keeper to maintain. The meeting was interrupted briefly by PSFD investigating the sirens that went off before the meeting. Mayor noted the siren went longer than expected, perhaps due to a radio issue. The siren on First Oak has been inconsistent and this was a test to see if that siren would engage. The city is waiting for the company to come out to evaluate the status of the town’s siren system. In the future, when the siren is tested at long intervals, the town will notify the county and post information for residents to be notified of the date and time.

Jeff Onate, Board of Adjustments/Building Permits – 8 active permits

Jolynne Harvey – Ladies Club – Debora Gabler gave the report. Christmas MAGS stockings was a successful event. The next meeting will be on Saturday, January 14th. Terri Erickson added that the Ladies Club voted in December, pending approval from the city, to allow a Dog Club and that they are agreeable to accept donated funds to assist with the newly formed club.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – Working on getting bids for Town Hall kitchen remodel project to include new cabinets, countertops and lighting.

Tim Johnson – Parks / Boat Ramps – Consider removing some trees in the WBR area to accommodate more ease of access and parking needs. Mayor added a

concern about removing existing trees and the need to evaluate before moving forward.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: no report. Trailer Lot: no spaces available and adding names to the waiting list. Photos of all the spaces in the facility have been completed and saved for inventory records.

Bryan Piper – Roads & Drainage – Would like council to consider replacing the 4-way light at the intersection with LED solar lighted stop signs.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – (report submitted: There was an overflow of trash due to Republic’s delay of service during the Christmas holiday schedule. Exit gate has been repaired.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– No report

Pam Foster – City Secretary – Activities, Coordination – FY2022 Audit is ongoing and TML FY2022 Audit is near completion. Submitted a report to council of the Building Permits Issued in FY2022.

Mayor Reports of Contacts for prior month – Thanked Steve Foster for his volunteer work on painting all the street poles and replacing several faded street signs with new reflective signs. Reminded residents to trim tree limbs on their property to 15 feet high.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

E. Discuss installing speed bumps – Secretary handed out copies of item 7 on the November 2022 minutes to residents that reflect the discussion on this issue. Mayor reviewed some details from that and noted that it had also been suggested a survey be sent out to residents for input. However, mayor would like to obtain more information on specifics and legal issues before making that decision. The following discussion points were made by various residents and council:

- Suggested council consider police monitoring/radar of traffic for a designated period of time and tracking speeding activity. This would create data information to determine average number of vehicles speeding, time of day, etc. to aid in decision making for how best to move forward.
- Consider alternative options that have been proven more effective than speed bumps such as lighted speed notification signs.

- Be proactive in issuing speeding tickets that could lead to the town having a reputation for enforcement.
 - Rumble strips were suggested but it was noted they are not a good option for asphalt.
 - Council would need to consider what tolerance level it wants for law enforcement.
- No further discussion and no action taken.

Comments by Citizens & Guests – None

ADJOURN –Bryan Piper made a motion to adjourn. Judy Purdy made a second. 8:05p.m.

Attest: Pamela Foster, Town Secretary

**ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING**

MINUTES

March 14, 2023

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper (absent), and Shelia Hermes.

- K. Minutes from February 14, 2023 Regular Council Meeting
- L. Financial Reports for February 2023
- M. Energy Consumption Report 2022
- N. Racial Profiling Report 2022

Don Agold made a motion to approve as presented. Judy Purdy made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. Calls for service: 11 calls for service, WMS surveillance continues. Resident asked if the police would increase daytime patrol and another resident asked about enforcement of speeding during the daytime. Chief is still waiting on the new citation forms.

Mickey Krone – Mowing – report submitted to council. Leaves removal, ditches cleaned out.

Jeff Onate, Board of Adjustments/Building Permits – 3 fences, 7 patios/decks, 1 tennis court, and several remodels.

Jolynne Harvey – Ladies Club – March 17 is a community wide potluck St. Patrick's Day event.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – Nothing new to report.

Tim Johnson – Parks / Boat Ramps – large tire track markings on soccer field.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: Repair work completed. Removal of cover scheduled for May 13, and pool opens Memorial Day weekend. Ladies Club will be adding some improvements at the pool area. Trailer Parking: Waiting list for 2nd trailer.

Bryan Piper – Roads & Drainage – No report.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Thanked Chief for his efforts at surveillance of the site area. Republic confirmed changing out four containers at no charge to the city.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– In process of creating an Investment Policy for the city to meet requirements by the state.

Pam Foster – City Secretary – Activities, Coordination – No report.

Mayor Reports of Contacts for prior month – 1. Have had no response of interest for the two open council seats and Building Official. 2. Drainage repair work on Meadowood is TBD. 3. Converted LED light at the police station.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

- F. Consider new employee position: Maintenance Worker** – Mayor proposed hiring a part time employee to fill the role of Maintenance Worker for approximately 45 hours per month. Responsibilities to include hands-on work with the expectation for responsibilities to be adjusted over time, with commensurate hours/salary adjustments as appropriate. Discussion followed as to how the position aligns with council approval for oversight of specific work/projects. The mayor is the supervisor over this position, and

before any projects are performed, prior authorization and budgeting approval would be required. Tim Johnson made a motion to hire someone at 45 hours per month with salary of \$1,100 per month. Don Agold made a second. All in favor; **Motion Passed.**

G. Consider a Dog Park – Mayor acknowledged resident Terry Erickson to present proposal plan. Proposal for a Dog Play Space included:

- Request for the city to grant access to one of two location options, provide \$5,000 toward fencing and site development, and provide ongoing grounds maintenance of site.
- Citizens would form a Club to oversee project development and ongoing maintenance and clean-up (except mowing of the grounds), set usage fee schedule and administer funds for upkeep, raise funds to offset the fence, benches, waste station, etc., clean space twice weekly and empty trash can, and report to town council as requested.

Various residents spoke about the advantages and disadvantages of creating a dog park in the town.

The council noted that they do not want any added burden to the city for oversight and discussed various concerns such as parking issues, maintenance and inconsistency in communication and oversight control. Option #1 was the preferred selection. Judy Purdy moved to select option E Item #1 property location (on proposal), no committal of funds, conditional approval assuming the club can demonstrate financial viability for the amenities/infrastructure. Tim Johnson made a second. No further discussion, all in favor; **Motion Passed.**

H. Consider changes to fence requirements – Mayor acknowledged resident Bill Grissom who petitioned the council to consider changing the current four-foot maximum fence height restrictions on interior properties to a maximum of six feet. He expressed his concern for the need for privacy, how a low fence creates a liability around pool, and the ability to contain large dogs. Additional residents expressed the following concerns and suggestions:

- Limit the 6 foot height to interior lots only and keep the 4 foot to waterfront
- Allow fence between adjoining lots only and not on the street side
- Allow 6 foot in order to provide privacy from cameras on neighboring houses.
- Changes should reflect the population growth of interior property development.

City attorney noted there can be various issues with fences, trellis, privacy screens, etc. and how the ordinance addresses these. Current ordinance

needs to be clarified. However, before drafting changes, input from residents is an important factor. Things to be considered would be the logistics of the lot situation, materials allowed, perimeter, a hybrid approach such as allowing for higher fences around pools, etc.

Council consented to have the city attorney move forward with a draft reflecting updates to the current restrictions and provide review for citizens and input from the council. No further discussion.

Comments by Citizens & Guests – Resident inquired about the usable available land for a future microgrid in the town.

ADJOURN – Shelia Hermes made a motion to adjourn. Judy Purdy made a second. 9:05p.m.

Attest: Pamela Foster, Town Secretary

**ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING**

MINUTES

November 8, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper (absent), and Shelia Hermes

O. Minutes from October 11, 2022 Regular Council Meeting

P. Financial Reports for October 2022

Q. Ordinance: Use of Town Hall Owned Public Facilities

R. Ordinance: Solicitation

Don Agold made a motion to approve as presented. Judy Purdy made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. 15 calls for service. 2 Code violations resolved, 4 traffic stops-4 warnings. Overnight surveillance of trash area continues. City police car will not be used for traffic

patrol until appropriate emergency lighting installed. Researching to convert/repair existing light bar.

Mickey Krone – Mowing – report submitted to council. Total hours 45 – regular mowing maintenance city property. Noted the equipment is getting old but will try to get through winter.

Jeff Onate, Board of Adjustments/Building Permits – no report.

Jolynne Harvey – Ladies Club – Jacqueline Huff reported Halloween Trunk-or-Treat was successful. Community potluck scheduled for November 17. December 3rd is annual Christmas tree lighting event at town hall.

Judy Purdy, Mayor Pro-Tem – Maintenance of Building, Grounds – Pool restroom renovation near completion and includes a new ADA ramp, entry door, and new finish out. Asking Ladies Club for donation toward a future city hall project.

Tim Johnson – Parks / Boat Ramps – No report

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: weekly service visits continue. Trailer Parking: waiting on road base-crushed concrete donation from bridge work in neighboring city within the county to complete expansion project.

Bryan Piper – Roads & Drainage – Mayor read aloud report submitted by Mr. Piper. More potholes are evident and will be repaired. Light at the 4-way stop has started working again without having to change out bulb.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns -Flags set out at entrance wall in honor of Veteran's Day. Republic Services billing has increased. Spoke with service representative to obtain advice on how to reduce costs. A proposal to the town was to replace the 8 Cu Yd containers with a commercial trash compactor with an upfront cost of approximately \$3,900. The total monthly saving from current monthly contract price would be approximately \$800.00. Discussed the following:

Pros: less monthly contract costs, can sit on current surface, eliminates dumpster divers because they will not have access to open containers

Cons: not accessible by citizen and with limited hours of operation. Must have paid adult supervision /attendant on site during operating hours (adding to the monthly expense) and can be loud when compacting. Illegal dumping of trash outside gate when facility is closed creating oversight and enforcement issues.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– No report

Pam Foster – City Secretary – Activities, Coordination – no report.

Mayor Reports of Contacts for prior month – Electricity contract renewal complete. Siren test revealed First Oak siren needs to be repaired. Received a call from a fiber optic company with a request for town to consider another internet option provider by allowing them to lay lines within the town.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

- I. Nominate and Elect Mayor Pro-Tem** – Tim Johnson made a motion to appoint Judy Purdy to the position of Mayor Pro-Tem for the FY2023. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

- J. City and Committee Appointments FY2023** – Mayor noted assistant Building Official remains open at this time. Tim Johnson made a motion to accept appointments as presented. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

- K. Replat Request: 116 and 118 First Oak** – Mayor noted the purpose for the replat is to move only a section (near the road) so that the rock drainage no longer splits a property. Council reviewed the replat drawings. Mayor added that the boat dock that splits the two properties is under TRWD jurisdiction and is of no concern to the town’s oversight. Don Agold made a motion to approve the replat request as presented. Tim Johnson made a second. No further discussion. All in favor; **Motion Passed.**

- L. Redistribute Retained Earnings for end of FY2022** – Mayor and Treasurer noted the following: 1. Retained Earnings of \$92,000 reflects just the end of FY2022. 2. Only capital project remaining was police car and increase in Emergency Management equipment. It was proposed to take \$80,000 and move to Designated Funds Police and Emergency Management. Judy King added there is more in retained earnings overall. Judy Purdy made a motion to redistribute retained earnings so noted from FY2022. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

- M. New Year’s Fireworks: setting dates and times for use:** After discussing various options, Tim Johnson made a motion to set the dates and times as follows: Saturday December 31st from 12:00 p.m. - 1:00 a.m. and Sunday,

January 1, 2023 from 12:00 p.m. – 1:00 a.m. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

N. Discuss installing speed bumps (Citizen requested item) – Resident Stephen Alley presented council with a request for consideration to install three speed bumps on Enchanted Dr. heading into town from the 4-way stop intersection at an approximate cost of less than \$500.00. The following discussion points were noted:

- Other areas of town also experience speeding issues
- Concerns expressed for the impact bumps would have on golf carts
- Suggestion to limit the placement of the bumps to accommodate cyclist and walkers (ex: keep small space open on each side of road edge)

City attorney shared the legal considerations, the process involved, noting that at least 50% approval would be needed from those fronting the road where the speed bump would be installed and the requirement of the neighborhood to pay the cost of installation and signage. He added that speed bumps cause first responders to slow down impacting response times. Offered suggestions for other techniques for traffic calming are:

- for law enforcement to reflect the tolerance level based on what the city desires.
 - Lighted speed signs, use of visual alert systems (ex: “Your Speed is”)
- Police Chief noted the city can implement a zero-tolerance policy and inform residents.

Mayor added she is not a fan of all the required alert signage and street painting stripes that would be in place with the speed bumps option. No further discussion and no action taken.

Comments by Citizens & Guests – None

ADJOURN –Tim Johnson made a motion to adjourn. Don Agold made a second. 8:35p.m.

Attest: Pamela Foster, Town Secretary

**ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING**

MINUTES

October 11, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Announcements: 1. The mayor requested the audience to state their name and address when speaking to the council. 2. The mayor shared a photo of the Brad Neighbor Municipal Court Building to commemorate his commitment of 36 years of service. Enchanted Oaks is fortunate to have Brad as our town's appointed attorney and neighbor.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper, and Shelia Hermes

S. Minutes from September 13, 2022 Regular Council Meeting

T. Financial Reports for September 2022

Tim Johnson made a motion to approve as presented. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. 14 calls for service. 6 traffic stops/6 warnings. Code violations addressed.

Mickey Krone – Mowing – report submitted to council. Total hours 51 – regular mowing maintenance city property. Tractor repaired.

Jeff Onate, Board of Adjustments/Building Permits – no report.

Jolynne Harvey – Ladies Club – Deborah Gabler reported next community event is the annual garage sale on Saturday, October 15th 8:30am-3:00pm. Jackie Huff announced a Trunk-or-Treat will be at Town Hall on October 31 from 6pm-8pm. A Halloween Crafting Contest at Town Hall on Sunday, October 30 2:00 – 4:00 PM.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – Water leak at pool restroom was an irrigation problem and will not require floor removal. In addition to repairs, updates to the restroom facility to comply with ADA requirements, will include a concrete ramp, enlarge entry door, add handrails, build storage shelves, add wall drop baby changing table.

Tim Johnson – Parks / Boat Ramps – Will be reaching out to the community to see if there is interest in creating a fall/spring Wiffle Ball team.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: Resurfacing complete. Judy Purdy added she would like to see something in place to hide/conceal the pool pump equipment. Trailer Parking: A laptop and designated email have been set up to aid in the communication process of overseeing the facility and to assist with inventory control utilizing a spreadsheet format and photos of trailer placement locations. Jim and Debra Gabler will also be assisting with the inventory control oversight of the facility. Emergency Management: An electrician evaluated the town hall building electrical breaker panel for consideration to

accommodate a backup generator for emergency use. This would be a future capital project.

Bryan Piper – Roads & Drainage – Pothole identification/repairs are ongoing. Chipseal roadwork with the county will not likely happen until next spring/summer 2023. Drainage: Working with the mayor to create new standards for drainage control when construction work is done to minimize impact to city property.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns - River rock landscaping completed at the entrance wall and new light bulbs installed in the wall lamps.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– An increase in the cash balance of \$102,000 in the FY ended 9-30-2022, as a result of not spending all FY2022 budgeted expenses. Cash reserves reflect the town is in a good position to cover future needs in the FY2023 budget.

Pam Foster – City Secretary – Activities, Coordination – no report.

Mayor Reports of Contacts for prior month – 1. First Oak siren is not working and needs repair. 2. Resident Stephen Alley is researching a FEMA Grant for a micro grid, a mini power station, as a possible future option to provide emergency power to other areas around the town.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

O. Ordinance: Use of Town Owned Public Facilities – Brad Neighbor, town attorney, noted the purpose is to consolidate ordinances and resolutions regarding public use facilities (Trailer Parking not included) and incorporate the concepts in to a clearer and enforceable ordinance. Some of the items reviewed in the draft were:

- Town Hall: would include a Use Agreement with conditions and fees
Noted that alcohol restrictions would not be included in this ordinance.
- Pool: Hours and use restrictions
- Boat Ramps: Key use
- Rules have been included, due process provisions are built in, and a repeal clause has been added.

With a consensus from the council, Brad will finalize the draft for council approval on the consent agenda at next council meeting. Bryan Piper made a motion for the town attorney to move forward with a final draft version of this ordinance. Judy Purdy made a second. No further discussion. All in favor; **Motion Passed.**

P. Ordinance: Solicitation – Brad Neighbor, town attorney, noted that the rights of the First Amendment must be considered when drafting an ordinance for solicitation, and the goal is to regulate to the fullest extent allowed. This ordinance covers provisions applicable to home solicitations and commercial home distributions. Included is a Do Not Solicit list provision, permit requirements, and administrative oversight guidelines. Guidelines for residents who desire to prohibit all home solicitations are included. A consensus from the council was for the town attorney to finalize the draft ordinance for approval at next month’s meeting.

Q. Electricity Contract Renewal – Current contract agreement with Green Mountain Energy expires July 2023. The current rate is 0.04661/kWh. The mayor learned that current non-commercial rates are around 0.12 /kWh and above and is asking council to consider locking in now. Received lowest quote options from National 1 Energy brokerage for consideration to lock in new rates now that would start in July 2023. Options are:
36 months 7.6 /kWh and 48 months 7.4 /kWh. Mayor added that the city spends approximately \$18,000 annually. Don Agold made a motion to select the 48-month contract renewal rate option as presented. Shelia Hermes made a second. No further discussion. All in favor; **Motion Passed.**

R. Discuss changes to the Trailer Parking Facility – Don Agold opened the discussion sharing that Jim and Deborah Gabler will be working with him on inventory oversight.
Resident Bill Godbout asked if there was an inventory list available to be distributed of what is on the lot and what the ETA is on finalizing the inventory. Don Agold explained there is an internal inventory spreadsheet in place and the process is to establish and manage a system to aid in ongoing inventory control of the facility.

Comments by Citizens & Guests – Sandy Hartman asked about the status of the dog park/club proposal. Secretary responded there is no new information to report since the last meeting. Debra Gabler asked if council could approve

funds for a volunteer appreciation party and work in conjunction with the EOLC to acknowledge volunteers. Treasurer noted the city does have some funds allocated to special events that could possibly be considered.

ADJOURN –Tim Johnson made a motion to adjourn. Don Agold made a second. 8:10p.m.

Attest: Pamela Foster, Town Secretary